

**APPENDIX 13. SAMPLE PROGRAM LETTER TO ACCOMPANY  
APPLICATION FOR AIRWORTHINESS CERTIFICATE**

To: FAA Los Angeles Manufacturing Inspection District Office      Date: \_\_\_\_\_  
3960 Paramount Boulevard  
Lakewood, California 90712-4137

In accordance with 14 CFR § 21.193, I request a Special Airworthiness Certificate for my aircraft for the purpose of operating amateur-built aircraft. The aircraft description is as follows:

Builder: \_\_\_\_\_ Registration No.: \_\_\_\_\_  
Model: \_\_\_\_\_ Serial No.: \_\_\_\_\_  
No. of Engines: \_\_\_\_\_ No. of Seats: \_\_\_\_\_  
Design Criteria: my own design \_\_\_\_\_ built from plans \_\_\_\_\_ built from a kit \_\_\_\_\_

The aircraft is complete and the following items have been accomplished.

- Yes No** I enclose FAA Form 8130-6 with Sections I, II, and III complete.
- Yes No** I enclose FAA Form 8130-12 with Sections I, II, and III complete and notarized in Section IV.
- Yes No** I possess Aeronautical Center Form 8050-3.
- Yes No** I enclose a three-view drawing or photographs of the aircraft.
- Yes No** I have weighed the aircraft to determine that the most forward and aft center of gravity positions are within established limits. The weight and balance report is available at the aircraft, and a copy is submitted with this application.
- Yes No** I have maintained a construction log for the project, including photographs showing methods of construction and workmanship during the construction. Log entries describe all inspections conducted during construction.
- Yes No** The marking requirements of Part 45 have been complied with, including permanent attachment of a fireproof identification (data) plate, permanent application of appropriate registration marks, and the word "EXPERIMENTAL" displayed near each entrance to the cabin or cockpit.
- Yes No** The following placard is displayed in the cockpit in full view of all occupants (not required for single-place aircraft).

**"PASSENGER WARNING - THIS AIRCRAFT IS AMATEUR-BUILT  
AND DOES NOT COMPLY WITH FEDERAL SAFETY  
REGULATIONS FOR STANDARD AIRCRAFT."**

